

Artist Pre-Registration and Agreement



FALL 2009 LEESVILLE LA

This registration sheet should be filled out and mailed to be received no later than October 16. Minimum donation of \$10.00 to offset refreshment costs requested.

Artwalk Registration
111 Third Street
Leesville LA 71446

Name: _____ Email: _____

Phone: _____ Address: _____

Medium _____

Approximate sizes of art work: _____

Approximate number of pieces to be exhibited: _____

I, _____ choose to participate in the ARTWALK on Third Street in the Leesville Historic District. I agree to the following terms and conditions for participating in this event:

1. The event will be held on Saturday, October 24 beginning at 5:00 pm and ending at 8:00 pm. My agent or I, or someone representing me, will be present at the event, install and sit with my work that evening from 4:00 pm until the end of the event. I will check in at the Registration Table no later than 2:00 on that day, and will be assigned a space and will be setup no later than 4:30. I understand that I am to provide the necessary stands, easels, tables, chairs, etc. that I may need to display my work, however, as space permits I may be assigned an exterior display space wall that I can use to display additional work, or I may be assigned an interior space in the ARTWALK area. I will dismantle my space and clean it up that evening after the event, unless other arrangements are made with the property owner. I will not leave the event before 8:00 PM.

2. All marketing items, pricing, labels, etc for the work will be provided by the individual exhibitor.
3. Exhibitors will allow the event coordinators to take photographs of my work for advertising and marketing purposes for this and future events.
4. Any sales from this exhibition will be between the purchaser and me and there will be no commission paid to event organizers. Sales tax forms will be provided at the Registration table on the day of the exhibit.
5. Exhibitor is responsible for transport, hanging, displaying and exhibiting the work and will hold harmless the organizers, sponsors and exhibition space owners for any damage that might occur. Exhibiting may take place on both public and private property, and the organizers, land owners and/or public bodies have no liability from any damages that may occur to persons or property.

This Artwalk event is designed to display original artwork and is not a crafts fair or flea market. Items that are not to be included in this event are craft items, mould poured ceramics, jewelry, any item developed from kits or patterns, etc. For the display of these items, please contact the Vernon Arts Council for information on Mayfest, held the first weekend in May. Decisions of the organizing committee will be final in making decisions on appropriateness of items.

Once registration slips are received, the committee will designate locations for artists to setup along the Artwalk. If you have a request of a specific area, please let us know and we will make all attempts to accommodate those requests. Arrangements should not be made with local businesses to display artwork outside the parameters of these registration requirements.

Signature: _____ Date: _____

If possible, please provide a biography, no longer than one page, for use in the event program and for marketing the Artwalk. Biography should include contact information and at least two digital photos representing the work, and should be emailed to paula_sche@yahoo.com before October 10.

Event Sponsors include the Vernon Parish Tourism Commission, the City of Leesville Community Services Office, Leesville Main Street and **GALLERY ONE EIIIIEVEN**